

Wallace Jr/Sr High School

Course Syllabus

18-19
Graphic Design

Traci Goldade

tgoldade@wsd393.org

Course Description:

Screen Printing /Graphic Design is a school based business that produces a variety of printed textiles and hard surfaced products for our customers and community. In addition to customer orders you can look forward to many other projects. Just as in your introductory class, you will produce your own designs and finished products. You will continue to expand your knowledge on how to create, manipulate and manage designs for different customer expectations. You will learn basic skills of Adobe graphics along with advanced techniques in Corel Draw 18. You will further research copyright laws. You will continue to build and refine your digital portfolio. You will have increased hands on responsibilities with customers' orders from design to completion and delivery. You will be researching possible career avenues in the graphic design field and pathways to those careers. As a 2nd or 3rd year student, much of your experience will focus on employability skills such as team work, quality control, meeting production deadlines, handling customers, pricing, and many other aspects of managing a successful business.

You will be asked periodically to participate in set-up, tear-down and operation of our "Miner Gear Store" at home sporting events and activities during non-school hours.

Required Supplies:

There are no required supplies for this course. All supplies will be provided for you.

Classroom Procedure

I don't expect everyone to have the same level of creativity, however I do expect everyone to achieve equal productivity!

35% of your grade is dependent on your participation and productivity as it pertains to **career readiness**.

Expectations

1. Contribute to the work environment: In addition to **always** cleaning up after yourself, take initiative on tasks that will better the workspace for everyone.
2. Provide a positive influence to the work environment: maintain an awareness of the content of your conversations and your feedback for others.
3. Be productive: work efficiently every day, all day.
4. Consider feedback from instructor and peers: know that we are all constantly learning.
5. Problem solving: Consider mistakes as opportunities, and do not allow frustration to affect your productivity or attitude. Challenge yourself.

Your grade will be determined by:

1. Quality and completeness of projects
2. Quality and completeness of digital portfolio
3. Participation: Attitude and efforts

The easiest way to do well in this course is to:

1. Arrive on time every day, with a great attitude
2. Be ready to participate in class discussions, constructive criticism, work load
3. Complete and turn in all projects and assignments

Late/Make-up work A due date is given for each assignment and it is your responsibility to get your work in on time. Ample time is always given to complete projects. If you are absent, you will need to check with me to see if you need to catch up, or just move forward (it will depend on how long you were absent and what we are working on at the time). make sure to note it on your time card.

I will accept any late assignment for full credit up to 5 school days after the due date. Beyond that, if you hand things in late you will receive a % penalty depending on how late the item is.

Food /Drink

Beverages may be kept by the sink or on the center file cabinet. Food must be kept in your backpack or bag.

No Food in the work/printing area... no exceptions!

Cell Phones:

You may use your phones to retrieve pictures, research ideas, and listen to music. If you are found to be using it to snap chat, Facebook, twitter, play games, or other unproductive behaviors, it will be considered a cell phone violation and will be treated as stated in the student handbook.

Hall Passes: Hanging by my desk. Please ask first and be sure I hear you.

Cheating: Will result in loss of credit (this includes copyright violations). Notifications on skyward to all teachers in the building and possible call home to parents.

Internet Use: We will be using the internet extensively in this class. You are expected to abide by the usage agreement you all signed.

YOU MAY NOT...download games or any other items

Do not set Google to your personal account.

Do not log into the computers with your personal information, always use the screen printing account.

Safety and Productivity: Behavior (to include language) that jeopardizes someone's safety or productivity will result in a referral to the principal, parent notification, and possible permanent removal from class.

Language and Attitude: You will be expected to behave as if you were in a work/professional environment (APPROPRIATE LANGUAGE, TOPICS, and ATTITUDES). If you are unable to fulfill this requirement, your grade will be negatively affected and you may be asked to drop the class.

- *This class is like a job...your pay is your grade! Your grade reflects your behavior and productivity.*
- *Be on time, on task & prepared (this is a business and a class, not a study hall. Be prepared to be working on assignments for THIS class)*
- *Be Polite / respectful (customers can and will call and enter the classroom at any time; we need to conduct ourselves professionally at all times.)*
- *Group work: At times this will be allowed, and other times I expect individual performance. I will let you know when I expect each.*
- *Extra credit: is not given but extra grades can be earned*
- *All students may not be required to complete the same projects. As a business many tasks/jobs need completion within a timeline. I may ask individuals to take on a task that better suits their strengths than someone else's.*

Grading Rules and Procedures

The following percentages will be used to determine grades on tests, quizzes, assignments, and overall grades:

100-90% = A	89 – 80% = B	79 – 70% = C	69 – 60% = D	59% or less = F
-------------	--------------	--------------	--------------	-----------------

Weekly Career readiness skills	35 %
Quizzes / Tests	15 %
Assignments	15%
Projects	35 %

This is to be signed by both guardian and student and returned to class no later than Friday September 7th. Please only return signed portion of this document. A copy may be found on the school website @ Wsd393.org

**Wallace Jr/Sr High School
Course Syllabus**

**18-19
Graphic Design**

Traci Goldade

tgoldade@wsd393.org

I _____ (student name) acknowledge and accept all classroom rules/procedures. I understand that it is my responsibility to adhere to these guidelines and failure to do so will result in appropriate consequences.

Student Signature _____

Parent Signature _____

Date: _____



Wallace Jr/Sr High School
Release Form for Leaving Campus
Screen Printing/ Graphic Design

I hereby give permission for my child: _____

to leave school campus during Screen Printing/Graphic Design class in _____ period at the discretion of his/her teacher.

The Wallace School District **will not** provide transportation to and from. The student will be held responsible for their own transportation and conduct off campus. This is not mandatory and is at the parent's/guardian's discretion.

As a parent or guardian, I understand that the school and staff will do everything possible to prevent accidents. However, I fully understand that participation in leaving campus can involve inherent risks associated with the activity. In consideration of the district's agreement to allow my child to participate in the referenced activity, I agree to accept responsibility for any loss or damage or injury to my child that occurs during my child's participation in the activity that is not the result of fraud, willful injury to a person or property or the willful or negligent violation of a law by a trustee, employee or agent of the Wallace School District #393.

In the event it becomes necessary for the district staff in charge to obtain emergency care for my child, I give permission for staff to obtain medical care in this event. Neither he/she nor the school district assumes financial liability for expenses because of accident, injury, illness and/or unforeseen circumstances.

Parent/Guardian: _____
 Please Print Name

Parent/Guardian: _____
 Signature Date

Home phone: _____ Other/Cellular: _____

Emergency Contact Name/Phone Number: _____

Student's Agreement

I, _____, understand leaving campus during school is a privilege and can be taken away. I will conduct myself in a manner that represents Wallace Jr/Sr High School in a positive and respectful representation. I can only leave campus during the above period and will check out and in through the office. Not following these procedures will result in truancy and my parents/guardians will be notified.

Student: _____
 Signature