



## Engineering Technology Program

Welcome to Engineering Technology, where you are only limited by your imagination!

### Grading Procedures

1. Students will be graded on 3 primary areas
  - a. Class participation 30% (Graded Weekly)
    - i. 4 point Rubric grade scale (See below)
  - b. Projects and assignments 60% (Standard school grade scale)
  - c. Quizzes and Exams 10% (Standard school grade scale)

**\*It is not my policy to assign homework as the majority of the assignments must be done in class on computers or in the shop. If a student falls behind due to an absence, they will have 1 day to make up work for each day missed. Arrangements will be made to allow them to catch up at home with a school lap top or after school and lunch time. Any work turned in after an assigned due date will be deducted 10% for each day it is late. After 4 days it will not be accepted.**

### Class Expectations

1. Come to class on time. More than 3 tardys per. 9 weeks will result in a detention.
2. Take care of personal issues before class and do not ask to leave class unless it is extremely necessary.
3. Although cell phones may be in the possession of the student they are not to be used without the permission of the teacher.
4. If allowed to leave class you must get a pass and your cell phone will remain with the teacher.
5. Come to class prepared. (Some classes may require clothing or materials required by the instructor)
6. Students that register for classes that require personal projects will supply materials within 1 week of the time the project is assigned.
7. Students will no longer pay a shop fee but may be required to purchase materials and supplies for some projects that they will be taking home.
8. Treat everyone with respect.
9. Due to high risk and expensive equipment in this facility, inappropriate behavior will not be tolerated.

10. Food, drink or candy is not allowed in the vocational area.
11. Do not enter any drawer, cabinet or room with out permission.
12. Always use a safe attitude everywhere in the vocational facility. Hats are only allowed in the shop areas.
13. Safety glasses will be worn when operating any machine, power tool or hand tool that could cause a safety issue.
14. Do not operate any machines, tools or equipment with out instruction and authorization.
15. Put all tools and supplies away. If you take it out you put it back.
16. Clean up is every ones responsibility.
17. Use your time wisely and don't fall behind.
18. Do not leave the classroom with out the teacher's permission.

| Engineering Technology Rubric  |  |
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| A or 4   | <b>Performance</b> Students are actively engaged in the learning activity for the <u>entire period</u> . Limited to no assistance from instructor. Student assists in clean up the <u>entire 4 minutes</u> with out direction from the teacher.                      |
|  | <b>Writing</b> 4. Students can express 3 to 4 main topics addressed during the lesson including all detailed information and sequential order. Students will also include any additional information they learned beyond the standard curriculum. (More than 1 para- |
| B or 3   | <b>Performance</b> Students are actively engaged in the learning activity for the <u>80% of the period</u> . Student assists in clean up the <u>entire 4 minutes</u> with direction from the teacher.  |
|  | <b>Writing</b> 3. Students can express 3 to 4 main topics addressed during the lesson including some detailed information and sequential order. (Minimum of 1 paragraph)   |
| C or 2   | <b>Performance</b> Students are actively engaged in the learning activity for the <u>70% of the period</u> . Student assists in clean up the <u>less than 2 minutes</u> with direction from the teacher.   |
|  | <b>Writing</b> 2. Student can express the 1 or 2 basic topics taught during the lesson using simple sentence structure. (one sentence per topic)   |
| D or 1   | <b>Performance</b> Students are actively engaged in the learning activity for the <u>60% of the period</u> . Student minimally assists in clean up with continued direction from the teacher.  |
|  | <b>Writing</b> 1. Student has little knowledge of the subject material but is able to express the basic skills taught during the lesson with the assistance of the teacher. (1 or 2 incomplete sentences)  |
| Any performance less than 60% of the class time and written work not presented in a timely fashion and completed beyond a D or level 1 is a Failure! |  |

Student Signature \_\_\_\_\_  
 Parent Signature \_\_\_\_\_